

PERSONNEL SERVICES

Policy 4330

Absences, Leave and Vacation

Holidays and Vacation

The Board will annually adopt a calendar that will provide for the following holidays:

1. Labor Day
2. Thanksgiving
3. Christmas Eve
4. Christmas Day
5. New Year's Day
6. Presidents Day
7. Good Friday
8. Independence Day
9. Memorial Day

Staff members will not receive additional compensation for holidays unless they are required to work on such holidays.

Administrators employed on a twelve (12) month contract shall have vacation as provided in their individual contracts. Vacation shall be scheduled in compliance with the Superintendent's guidelines and is subject to Superintendent approval.

Newburg R-2 Schools
APPROVED: September 15, 2005