## **ORGANIZATION, PHILOSOPHY AND GOALS**

### <u>Meetings</u>

<u>Policy</u> (0412) (Form 0412)

#### Meetings - Participation by Public

A designated period of time may be provided for public comments at all regular Board meetings. The Board is very interested in citizen viewpoints and problems; however, citizens are encouraged to work through problems at the building and/or administrative levels before coming to the Board. Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Persons who wish to suggest items for the agenda or speak about an item on the agenda should complete the form below and submit to Central Office by 3:00 pm five working days prior to the board meeting.

Questions directed to the Board may not always be answered immediately. All questions will be responded to by an appropriate person within two weeks.

Although the public has the right to attend regular meetings of the Board of Education, no individual or group has the right to enter into the deliberations of the Board. The meeting is a meeting of the Board in public and not a "public meeting".

# **ORGANIZATION, PHILOSOPHY AND GOALS**

#### **Meetings**

Meetings - Participation by Public

Form

Date: \_\_\_\_\_

Name of designated speaker: \_\_\_\_\_\_

**Have you discussed this topic with building level administration?** Yes No \*-*If no this must be done before continuing* 

Will students or personnel be named? Yes or No

*Please note: Disciplinary actions of 10 days ISS/OSS or less does not qualify for a hearing or comment (Policy 2671). Any comments related to possible on-going investigations or legal issues may be denied.* 

Define the topic in detail to be discussed.

What actions are you requesting be taken the Board of Education on this topic?

All information presented is known to be accurate and as a participant seeking to speak at the next school board meeting I understand and will comply with Policy1480 and Policy 0412

Signature	Date:	